

**Draft Scrutiny Board (Adult Social Care)  
Work Programme 2009/10**

Item	Description	Notes	Type of item
<b>Meeting date – 17<sup>th</sup> June 2009</b>			
<b>Legislation and Constitutional Changes</b>	To receive and consider a report of the Head of Scrutiny and Member Development on proposed changes to the Council's Constitution in relation to Scrutiny.		B
<b>Co-opted Members</b>	To receive and consider a report of the Head of Scrutiny and Member Development on Co-opted Members.		B
<b>KPMG Audit Report</b>	To receive and consider a report of the Head of Scrutiny and Member Development on a scrutiny review by KPMG as at May 2009.		PM/B
<b>2009/10 Work Programme</b>	Input to the Boards Work Programme 2009/10 - Sources of Work and Establishing the Boards Priorities and Determining the Work Programme 2009/10		B
<b>Draft Adaptation Inquiry Report</b>	Scrutiny Board (Adult Social Care) has now completed its inquiry on Major Adaptations for Disabled Adults . The draft report is brought before the board for consideration and where the content is agreed, its approval.		PM/D

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Item	Description	Notes	Type of item
<b>VCFS Report</b>	Executive Board resolved that the Scrutiny Board (City and Regional Partnerships) inquiry report into the role of the voluntary, community and faith sectors in Council led community engagement be referred to Scrutiny Board (Children's Services) and Scrutiny Board (Adult Social Care) for consideration.	Lead Officer – Sue Wynne	RFS
<b>Meeting date – 29<sup>th</sup> July 2009</b>			
<b>Performance Management</b>	Quarter 4 information for 2008/09 (Jan-March)	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Independence, Well-being and Choice – action plan update</b>	To consider progress against the action plan arising from the inspection report	Outcome of the ASC Proposals Working Group meeting (20 July 2009) to feed into this item.	RFS/PM
<b>Personalisation Working Group updated Terms of Reference.</b>	To consider the revised terms of reference for the 2009/10 municipal year for the Personalisation Working Group.		PM/DP

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Item	Description	Notes	Type of item
<b>LINK Annual Report</b>	To consider the content of the LINK Annual Report and the potential impact on the 2009/10 Scrutiny Work Programme	Copies of LINK annual reports must be made available to the public and sent to the Secretary of State and the Care Quality Commission. Copies must also be sent to relevant Local Authorities, Primary Care Trusts, Strategic Health Authorities and Overview and Scrutiny Committees.	PM
<b>Safeguarding Board – Annual Report</b>	The board is requested to consider the Annual report and make recommendation as necessary.	The report is scheduled to be presented at the July's Executive Board.	PM
<b>Meeting date – 20<sup>th</sup> August 2009 – Special Meeting</b>			
<b>Day Services</b>	The board has requested a specific meeting to look at the future plans for Day services across the city.	Lead officer - Dennis Holmes	RP
<b>Meeting date – 9<sup>th</sup> September 2009</b>			
<b>Performance Management</b>	Quarter 1 information for 2009/10 (April-June)	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>The Mental Capacity Act Update since implementation</b>	To consider a further report on progress made implementing the requirements of the MCA.	Further update from May 2009 Lead Officer – Dennis Holmes.	B

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<b>Inquiry into Adaptations – Response from Director and Executive Board</b>	To receive and update on the formal response to the inquiry by the Director(s) identified in the recommendations and the views of the Executive Board	This report is due to go to Executive Board in August 2009	PM
<b>Terms of Reference - Inquiry into ‘Supporting Working Age Adults with Severe and Enduring Mental Health Problems.</b>	To receive and approve the draft terms of reference.	The Adult Social Care Scrutiny Board expressed interest in holding a major inquiry in relation to Mental Health Services for working aged adults at its meeting on the 17 <sup>th</sup> of June 2009.	PM
<b>Care Quality Commission – self assessment report</b>	To receive an update on the self assessment report due to be submitted to the Care Quality Commission which will determine the annual rating for the service.	Lead Officer – Sandie Keene	PM
<b>Meeting date – 7<sup>th</sup> October 2009</b>			
<b>Independence, Well-being and Choice – action plan update</b>	To consider progress against the action plan arising from the inspection report	Outcome of the ASC Proposals Working Group meeting September 2009 to feed into this item.	RFS/PM
<b>Personalisation Working Group Update</b>	To consider the progress of the working group.	Outcome of the ASC Personalisation Working Group meetings up to August 2009 to feed into this item	PM/DP

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Item	Description	Notes	Type of item
<b>Commissioning in Adult Social Care</b>	To consider an update report on commissioning within Adult Social Services.	6-monthly report. – Previous March 09 Additional focus on IWC Action Plan. Procurement timetable to be included in this report. Lead Officer – Dennis Holmes/ Tim O’Shea	PM
<b>Day Services</b>	The board has requested an update following the meeting in August 2009 to further consider at the future plans for Day services across the city and the actions taken since the meeting.	Lead officer - Sandie Keene	RP
<b>Meeting date – 11<sup>th</sup> November 2009</b>			
<b>Income Review – Impact of price increases on Service users.</b>	To receive an update on the impact of price increases on services users.	Report requested from April 2009 Scrutiny Board Meeting	RP
<b>Dignity in Care - delivery</b>	To receive an update on the current work and developments across the City highlighting how dignity is being delivered, what improvements are being made and the challenges ahead.		B

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Item	Description	Notes	Type of item
Homecare provision	Performance report on homecare provision across the City, including independent sector providers.	Further update from May 2009 Lead Officer – Dennis Holmes	PM
<b>Meeting date – 16<sup>th</sup> December 2009</b>			
<b>Adult Social Services- Annual Review Report (2008/09)</b>	To consider the outcome of the annual rating review undertaken by the Care Quality Commission (formerly the Commission for Social Care Inspection (CSCI)) for 2008/09	Report will be scheduled for Executive Board meeting on 9 <sup>th</sup> December 2009.	PM
<b>Inquiry into Adaptations – Performance Updates and Recommendation Tracking</b>	To receive a performance update and consider progress made from recommendations made by ASC Board 17 <sup>th</sup> June 09	Considered by Executive Board August 2009.	PM MSR
<b>Performance Management</b>	Quarter 2 information for 2009/10 (July - Sept)	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Supporting Working Age Adults with Severe and Enduring Mental Health Problems – Working Group Update</b>	To consider the progress of the working group.	Outcome of the ASC Mental Healthy Working Group meetings October and November 2009 to feed into this item	PM/DP

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Item	Description	Notes	Type of item
<b>Meeting date – 13<sup>th</sup> January 2010</b>			
<b>Personalisation Working Group Update</b>	To consider the progress of the working group.	Outcome of the ASC Personalisation Working Group meetings September - December to feed into this item	PM/DP
<b>Transitional arrangements for Children (up to 25 years of age) with learning disabilities into Adult Social Care Services.</b>	Following the establishment of the transitions team the board are to consider the policies, procedures and practices in place or in development to ensure a smooth transition from Child Social Care to Adult Social Care	Representative from Childrens Scrutiny Board to be requested to join the board for this item.  Lead Officer – Michelle Tynan	RP/DP
<b>Meeting date – 10<sup>th</sup> February 2010</b>			
<b>Safeguarding Update</b>	To consider an update report since the implementation of performance measures to improve Adult Safeguarding.	Update since the Annual Report submitted to the Board at the July 2009 meeting.  Lead Officer – Dennis Holmes	
<b>Personalisation Statement</b>	Board to agree a statement/report on progress so far.	Response to Executive Board	
<b>Independence, Well-being and Choice – action plan update</b>	To consider progress against the action plan arising from 2007/8 inspection report	Update following the October 2009 Scrutiny Board Meeting.	RFS/PM
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<b>Meeting date – 17<sup>th</sup> March 2010</b>			
<b>Commissioning in Adult Social Care</b>	To consider an update report on commissioning within Adult Social Services.	6-monthly report. – Previous September 09. Lead Officer – Dennis Holmes/ Tim O’Shea	PM
<b>Performance Management</b>	Quarter 3 information for 2009/10 (April - June)	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Meeting date – 14<sup>th</sup> April 2010</b>			
<b>Personalisation Working Group Update</b>	To consider the progress of the working group.	Outcome of the ASC Personalisation Working Group meeting to feed into this item	PM/DP

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<b>Annual Report</b>	To agree the Board's contribution to the annual scrutiny report		
<b>Mental Health Needs Assessment</b>	At the request of the Supporting Working Age Adults with Severe and Enduring Mental Health Problems – Working Group	Assessment due for completion March 2010.	DP

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<b>Working Groups</b>			
<b>Working group</b>	<b>Membership</b>	<b>Progress update</b>	<b>Dates</b>
<i>Personalisation Working Group</i>	<i>Cllr. Judith Chapman Cllr Alan Taylor (stood down) Cllr James McKenna Cllr Veronica Morgan Joy Fisher (co-optee) Sally Morgan (co-optee)</i>	<i>Terms of reference agreed. All meetings scheduled.</i>	Confirmed dates  1) 11 <sup>th</sup> Nov 2:00pm – 4:00pm Committee Room 3  2) 10 <sup>th</sup> Dec 10:00am – 12:00 Committee Room 3
<i>Proposals working group</i>	<i>Cllr. Judith Chapman Cllr. Penny Ewens Cllr. Clive Fox Joy Fisher (co-optee) Sally Morgan (co-optee)</i>	<i>Meetings scheduled.</i>	17 <sup>th</sup> December 2009 - 2:00 – 4:00pm
<i>Supporting Working Age Adults with Severe and Enduring Mental Health Problems</i>	<i>Cllr Judith Chapman Cllr Clive Fox Cllr James McKenna Cllr Eileen Taylor Joy Fisher (co-optee) Sally Morgan John Illingworth Sue Bentley Eddie Mack</i>	<i>Draft Terms of Reference presented to Scrutiny 9<sup>th</sup> September 2009.</i>	Confirmed Dates  1) 25 <sup>th</sup> November 10:00 – 12:00 2) 15 <sup>th</sup> December 14:00 – 16:00 3) January - tbc

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<b>Unscheduled / Potential Items from 2009/10</b>		
<b>Item</b>	<b>Description</b>	<b>Notes</b>
<b>Annual complaints report</b>	To consider the annual report and any emerging issues.	Report published on 20 August 2008
<b>Continuing Care Implementation</b>	To consider the local impact and future activity associated with implementing the national framework for continuing NHS care.	Lead Officer – Dennis Holmes. Report presented to the Executive Board in October 2007.
<b>Valuing People Now</b>	To consider progress against the implications outlined in the report presented to the Executive Board in February 2008, alongside any future proposed actions.	Lead Officer – Linda Bowen Executive Board scheduled to receive an update in 4 <sup>th</sup> November 2009. Scrutiny Ongoing
<b>No Secrets Review</b>	To consider the outcome and implications of the No Secrets Review the outcome of which will be announced by the Government.	Lead Officer – Dennis Holmes

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